IMMEDIATE OPENINGS
ORGANIZING FELLOWS

Are you driven to advocate for racial and economic justice? Are you smart, creative and adept at building relationships? Are you interested in community organizing? Monument Impact (MI) has openings for two part-time Organizing Fellows to work with our Antioch team to build a core of community leaders who will engage in change strategies.

About Monument Impact
Since 2001, Monument Impact has worked with the Monument community of Concord to address immigrants’ barriers to economic advancement. Today, Monument Impact works in both Central and East Contra Costa County. Our mission is to ensure that immigrants, refugees and low-income residents in Concord and surrounding communities have the voice, tools and relationships for an equitable share of the social and economic wealth in our region. To meet our mission, we integrate our direct services in workforce development, healthy community, immigration services, and more with community engagement and organizing.

Position Overview
The Monument Impact fellows will be responsible for learning and implementing key components of community organizing and campaign development, from building relationships through 1:1s to advocating for housing justice to Get Out the Vote (GOTV). Fellows must be committed to making a difference in the community. Each fellow will have the opportunity to learn and gain a better understanding of social justice issues that impact communities of color. Fellows will gain various skills and leadership development. These two fellows will report to a senior MI staff member depending on assignment. These are temporary part-time positions through November 2022.

Core Responsibilities
Policy & Research
● Attending and participating in coalition & network meetings
● Researching and contributing to fact sheets and/or reports
● Public speaking in community meetings
● Supporting coalition activities and actions

Organizing
• Managing voter registration goals and helping identify places to register new voters from high schools and community college to markets and other venues.
• Participating in and helping lead community listening sessions to identify core issues in low-income communities.
• Keeping daily, accurate records of all contacts
• Assisting in communications as related to campaigns, workshops, etc.

Other
• Other duties as assigned

Position Type/Expected hours of work
This is an hourly non-exempt position. Standard days and hours of work are Monday through Friday, with occasional evenings or weekends. Daily schedule is flexible within this time frame, and will be decided in consultation with the supervisor.

Travel
No significant travel expected. Occasional domestic travel may be required for door-knocking, tabling, events, etc.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Essential Knowledge, Skills and Experience
• Good communication and interpersonal skills, both verbal and written
• Ability to handle diverse challenges with a calm demeanor and positive outlook and be oriented towards excellence in service
• Computer skills: Microsoft word, Excel, Microsoft Office Suite
• Dedication to social justice
• Knowledge of social media platforms, includes Facebook, Instagram, Twitter, Snapchat
• An orientation towards learning and development; willing to learn from mistakes, receive feedback, and give feedback to others
• Bilingual English/Spanish a plus

Compensation
• 15 - 20 hours per week @ $20/Hr.
• This position is not eligible for the benefits offered by MI.
• Temporary position: Ends November 30, 2022. Fellows may apply to any full time organizing positions after fellowship.

Application Process and Deadline
Applicants should submit a resume and cover letter detailing your interest in social justice and community organizing to tony@monumentimpact.org with the Subject Line: Organizing Fellowship. Rolling interviews, positions open until filled.

Monument Impact is an Equal Opportunity Employer committed to Diversity Equity, Inclusion and Belonging. Women, people of color and LGBTQ people are strongly encouraged to apply.